



PARKS COMMITTEE MEETING AGENDA

Wednesday, November 5, 2025 at 6:00 PM

City Commission Chambers – 105 S. 2ND Street, Flagler Beach, FL 32136

Present: Chairman Tim Davis, Vice-Chairman Edward Lansdowne, Diane Cline, John Timmins, Kathleen Conrad, Amanda Tully, City Manager Dale L. Martin, Parks and Recreation Director Tom Gillin, and CRA Director Casey Ryan.

1. Call the meeting to order

Chairman Davis called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

Chairman Davis led the Pledge.

3. Approval of October 22, 2025, Meeting Minutes

Diane Cline moved to approve October 22, 2025, Meeting Minutes. Kathy Conrad seconded the motion. Motion carried unanimously.

4. New Business

a. Review of Survey Information

Chairman Davis asked the Committee for their thoughts on the survey responses. Ms. Cline noted that Resolution 2025-61 spoke to special and community events which led to a discussion about past game nights held by the City. The Committee and staff suggested options for communicating and advertising events to promote awareness and attendance. Ms. Tully suggested using the events page on Facebook for advertising. Ms. Ryan suggested that Committee members sign up for Notify Me on the City's website to learn about events. Mr. Martin said he would support the Committee setting up events in City parks and indicated that the Wickline Senior Center could be used to schedule indoor events. He suggested the Parks Committee could help plan and hold ongoing Centennial Events like the Community Dinner. Ms. Conrad asked if events could be used to help raise funds for the City and parks. Mr. Martin confirmed this could be done. Ms. Cline suggested forming a subcommittee to brainstorm event ideas.

The Committee discussed the Charette that was held by the City in 2002 which progressed to the Downtown Master Plan. They talked about the maintenance of medians and intersections and the Florida Department of Transportation's (FDOT) role in that. Mr. Martin said the City had previously completed that maintenance but the Commission declined to approve continuation of that agreement with FDOT.

b. Discussion of Small-Scale Parks Projects

Mr. Martin shared that the Ad Hoc Parks Committee had put together a list of proposals for improvements at the parks and said he would send that to the Committee. Chairman Davis clarified that the list was extensive and suggested the Committee review it and discuss what items can/should be done. Mr. Martin told the Committee that Bill Freeman, City Engineer, was obtaining quotes on fencing at Palmetto Park. Chairman Davis talked about the expense of play equipment and requirements for parks under the Americans with Disabilities Act (ADA). Mr. Martin said he would check with the attorney to see if the City had to make all parks ADA accessible. Ms. Cline asked about the City's process for addressing invasive species like Brazilian Peppers in the parks and suggested educating the community on the topic. Mr. Martin

explained the removal of invasive species was contracted out. Mr. Martin reviewed the progress on the Wickline Park Project.

Ms. Cline presented her Veterans Park display and provided an overview of her thoughts and details on how the Park could be improved, including locations of Palm Trees, bricks to honor veterans, and improvements in electrical and lighting, etc. Mr. Martin thanked Ms. Cline for laying the groundwork for a good discussion about Veterans Park and indicated he would share the results of the survey with the Commission and get further direction from them.

6. Committee Comments

None

7. Public Comment

None

8. Adjournment

Chairman motioned to adjournment the meeting at 7:15 p.m.

Please take note that individual Elected Officials, of the City of Flagler Beach may attend this meeting. The Elected Officials who attend will not vote at this meeting. This is not an official meeting of the Flagler Beach City Commission. This notice is being provided to meet the spirit of Sunshine Law to inform the public that Elected Officials may be present at this meeting. In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at (386) 517-2000 ext. 235 at least 72 hours prior to the meeting.