



Community Redevelopment Agency Special Meeting Agenda

Thursday, May 22, 2025 at 4:45 PM



City Commission Chambers – 105 S. 2ND Street, Flagler Beach, FL 32136

All meeting items will be continued until meeting is complete.

1. Call the meeting to order

2. Pledge of Allegiance

3. Consent Agenda

- a. Approve the March 27, 2025 Community Redevelopment Agency Minutes.

4. General Business

- a. Approve Flagler Strong Farmers Market Agreement.
- b. Approve Preliminary Site Plan for Wickline Park Playground
- c. Approve Purchase of Decorative Streetlamps

5. Public comments regarding items not on the agenda

Citizens are encouraged to speak. However, comments should be limited to three minutes. A thirty-minute allocation of time for public comment on items not on the agenda. Each speaker has up to three-minutes to address the Chair, and one opportunity to speak, no time can be allotted to another speaker.

6. Adjournment

RECORD REQUIRED TO APPEAL: In accordance with Florida Statute 286.0105 if you should decide to appeal any decision the Commission makes about any matter at this meeting, you will need a record of the proceedings. You are responsible for providing this record. You may hire a court reporter to make a verbatim transcript. The City is not responsible for any mechanical failure of the recording equipment. In accordance with the Americans with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact the City Clerk at (386) 517-2000 ext 233 at least 72 hours prior to the meeting. The City Commission reserves the right to request that all written material be on file with the City Clerk when the agenda item is submitted.

[MEET_FOOT]



COMMUNITY REDEVELOPMENT AGENCY MEETING MINUTES

Thursday, March 27, 2025 at 4:30 PM

City Commission Chambers – 105 S. 2ND Street, Flagler Beach, FL 32136

Present: Mayor Patti King, Chairman James Sherman, Vice-Chairman Rick Belhumeur, Commissioners Eric Cooley, John Cunningham and Scott Spradley, City Attorney D. Andrew Smith, III, CRA Director Casey Ryan, and City Clerk Penny Overstreet.

Absent: City Manager Dale L. Martin.

1. **Call the meeting to order:** Chairman Sherman called the meeting to order at 4:30 p.m.
2. **Pledge of Allegiance:** Mayor King led the pledge.
3. **Consent Agenda**
 - a. Approve the December 12, 2024, Agency Minutes. Motion by Commissioner Cooley to approve the minutes. Commissioner Belhumeur seconded the motion. The motion carried unanimously.
4. **General Business**
 - a. Approve the Annual Report. Motion by Commissioner Cooley to approve the annual report. Commissioner Belhumeur seconded the motion. Chairman Shern opened public comments. No comments were offered. Chairman Sherman closed public comments. The motion carried unanimously.
 - b. Resolution 2025-35. A Resolution by the Community Redevelopment Agency Executive Board of the City of Flagler Beach to amend the FY 2024/2025 budget to fund improvements to parking facilities; providing for conflict and an effective date. Attorney Smith read the title of the resolution into the record. City Clerk Overstreet reviewed the request. Motion by Commissioner Belhumeur to approve Resolution 2025-35. Commissioner Cooley seconded the motion. Chairman Sherman opened public comments. No comments were offered. Chairman Sherman closed public comments. The motion carried unanimously, after a roll call vote.
 - c. Resolution 2025-36. A Resolution by the Community Redevelopment Agency Executive Board of the City of Flagler Beach to approve and award a Small Redevelopment Grant to Mr. and Mrs.- Libretti, 215 S. 3rd Street, in an amount of 60% of the total cost at \$2,550, or 50% up to maximum amount not to exceed \$5,000; providing for conflict and an effective date. Attorney Smith read the title of the Resolution into the record. Executive Assistant, Katherine Monroy, provided a summary of the request. Motion by Commissioner Spradley to approve Resolution 2025-36. Commissioner Belhumeur seconded the motion. Chairman Sherman opened public comments. No comments were offered. Chairman Sherman closed public comments. The motion carried unanimously, after a roll call vote.
 - d. Resolution 2025-37. A Resolution by the Community Redevelopment Agency Executive Board of the City of Flagler Beach, Florida, approving an application to the Prioritized Projects Grant List of the River to Sea Transportation Planning Organization; providing for conflict and an effective date. Attorney Smith read the title of the Resolution into the record. Motion by Commissioner Belhumeur to approve Resolution 2025-37. Commissioner Cooley seconded the motion. Chairman Sherman opened public

comments. No comments were offered. Chairman Sherman closed public comments. The motion carried unanimously, after a roll call vote.

5. **Public comments regarding items not on the agenda.** No comments were offered.
6. **Adjournment.** Commissioner Cooley put forth a motion to adjourn the meeting at 4:41 p.m.

Attest:

James Sherman, Chairman

Penny Overstreet, City Clerk



Staff Report

Community Redevelopment Agency Special Meeting

May 22, 2025



To: Community Redevelopment Agency
From: Casey Ryan, CRA Director
Meeting Date: May 2, 2025
Item Name: Approve Flagler Strong Farmers Market Agreement.

Background:

The City Commission approved the creation of a Farmers Market (sponsored by Flagler Strong) in March, 2022. The original documentation is attached for reference.

Several components of the original approval have changed and require consideration:

1. Operating hours
2. Location
3. Electricity
4. Trash

A draft revised Farmers Market operating agreement is attached for consideration.

Fiscal Impact:

All vendors are required to obtain a Local Business Tax Receipt (approximately \$60 annual fee). The City will assume the cost of electricity and garbage collection for vendors.

Staff Recommendation:

Staff recommends approval of the revised Flagler Strong Farmers Market Operating Agreement.

Attachments:

1. Farmers Market Mar 22
2. Farmers Market May 24



FLAGLER BEACH CITY COMMISSION

Item No: 13

Meeting Date: March 10, 2022

Issue: Consider a request to operate a Farmers Market on Saturdays in Wickline Park.

From: Applicant Tracy Callahan-Hennessey, President Flagler Strong

Organization:

RECOMMENDATION: Approve Request

BACKGROUND: Flagler Strong is a 501C3 Organization established by local citizens to support the City. Funds from the organization of the Farmers Market will be reinvested in projects to support the improvement of the City. The Wickline location is being proposed due to the old site being used for construction of the new hotel.

BUDGETARY IMPACT:

LEGAL CONSIDERATIONS/SIGN-OFF:

PERSONNEL:

POLICY/REQUIREMENT FOR BOARD ACTION:

IMPLEMENTATION/COORDINATION:

Attachments

- Schedule of Use Controls from the LDR's
- Code & LDR regulations related to Farmers Markets
- Proposal letter from Flagler Strong
- List of proposed vendors
- COI
- Site Plan

SCHEDULE ONE
 ZONING SCHEDULE OF USE CONTROLS
 CITY OF FLAGLER BEACH

CATEGORY OF USE	USES PERMITTED			SPECIAL EXCEPTION USES
	UNRESTRICTED USES		ACCESSORY	
	PRINCIPAL			
<p>REC - RECREATION The purpose of this district is to provide for sites and facilities that offer leisure time opportunities to the residents of the city. It is intended that residential uses and structures will be excluded from these areas. Though a commercial use of these areas may pertain, commercial structures other than specified as accessory will be excluded.</p>	<ol style="list-style-type: none"> 1. Playgrounds. 2. Athletic fields. 3. Parks. 4. Beaches. 5. Piers. 6. Golf courses. 	<ol style="list-style-type: none"> 1. Club houses. 2. Rest room facilities. 3. Gazebos. 4. Pavilions. 5. Boat slips. 6. Dune walkovers. 7. Bath houses. 8. Maintenance buildings. 	None	

February 21, 2022

Farmers Market

Flagler Strong is asking the City of Flagler Beach for your consideration in our request to open a new farmers market in Wickline Park. The objective of this new market is to bring back a small-town market offering fresh fruits and vegetables, prepared foods and provide a venue for local artists and business owners. Flagler Strong would like to work with the City of Flagler Beach to organize this market on Saturday mornings from 8:00 a.m. - 12:00 p.m. We will have a booth to sell our T-Shirts and use the income to cover the operating cost of Flagler Strong Inc. The funds brought in by other vendor rentals will be placed in our beautification and restoration of Flagler Beach account for future City approved projects.

Details

- Recurring event will be held every Saturday weather permitting from 8:00 a.m. - 1200 p.m., vendors can begin set up at 7:30 a.m. and must be broken down by 12:30 p.m.,
- Each vendor will be responsible to set up and take down their own tent and table
- Vendors will be charged a \$10 weekly rental fee (this has been found to be the going rate for these types of markets)
- We would like to give the vendors 1 month free to start (with a deposit to be refunded as long as the vendor sets up each Saturday of their first month)
- We will mark out the vendor space in compliance with the City of Flagler Beach codes and ask for the commissions input on site locations
- A volunteer will be responsible to ensure all vendors have cleaned up their area at the end of the market each week.
- We will have a low volume musical guest each week (saxophone player, steel drums, acoustic guitar, drum circle ect.)
- We will invite vendors who will have prepared foods, coffee, pastries, breakfast sandwiches and more no food will be cooked on site.
- We will invite any brick-and-mortar stores within the city limits of Flagler Beach to participate free of charge
- We understand all vendors will be required to obtain a City of Flagler Beach business tax receipt
- Vendors sign up will be on a first come first serve basis (based on business owners' business or primary residence) City of Flagler Beach business owners will receive first option, Flagler County business owners will receive second option and at this time we will be open to out of area vendors.
- Vendors list will be capped at no more than 30 vendors at one time.
- minimum of 1 month sign up for vendors, we will offer contracts to guarantee a space to vendors at 6 or 12 months.

This proposal is in the beginning stages, and we ask for guidance from the commission on the following

- City trash, we realize the event may fill park trash barrels that may otherwise not need to be emptied as frequently is this something the city is willing to absorb.
- Traffic, we realize if this market is a success we may have some traffic concerns, we have direction signs that we hope to lead patrons in one way and out another any other additional suggestions are appreciated

The potential financial benefit to the City of Flagler Beach can only be calculated once we have cap on the number of vendors that would be allowed in the designated areas. 100% of the vendor rental fee income will be put back into the City of Flagler Beach.

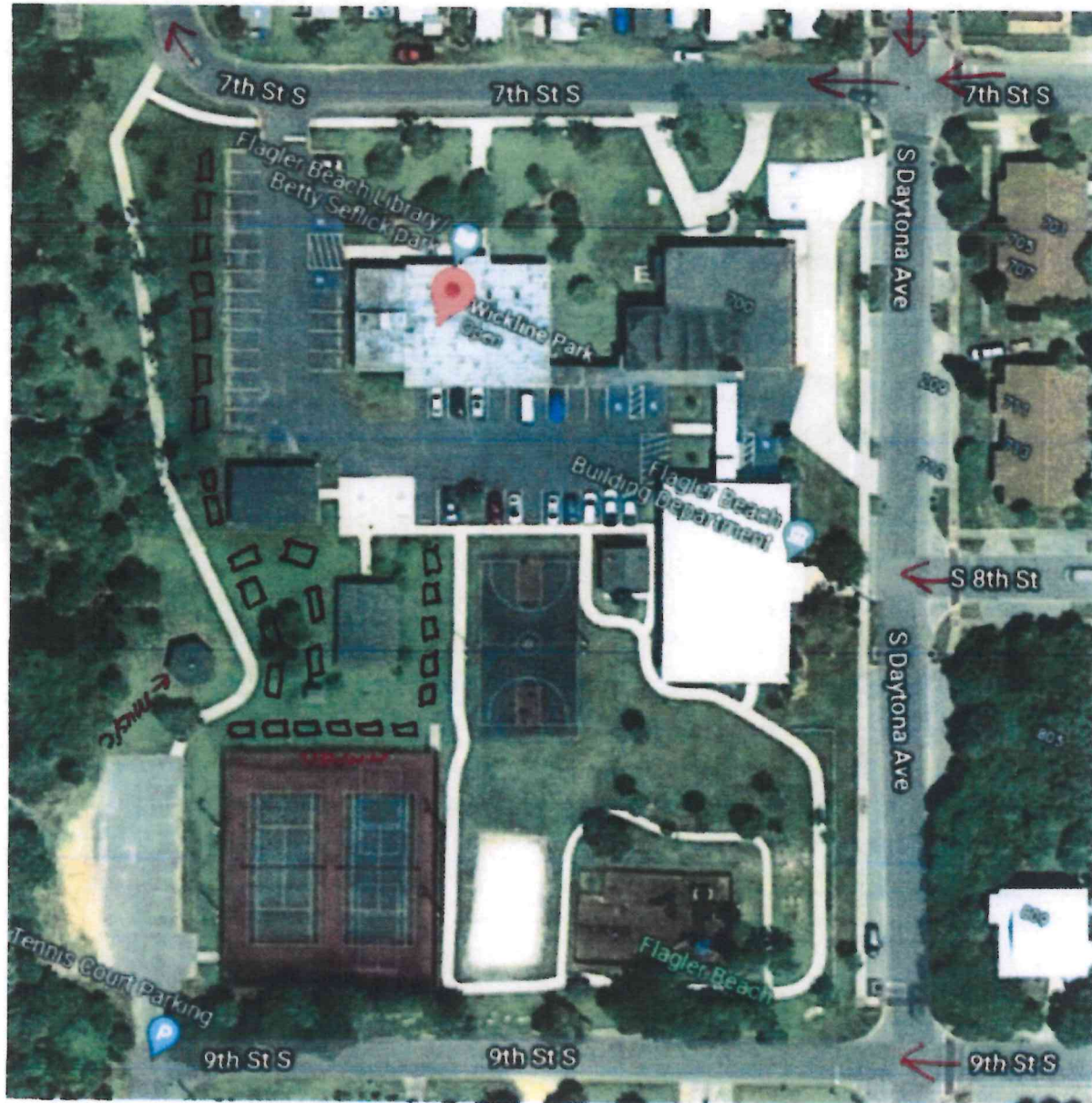
Attached please find

1. A list of interested vendors
2. Market set up proposed site map
3. Flagler Strong's liability insurance policy to cover this reoccurring event
4. City of Flagler Beach Farmers Market rules & regs

Flagler Strong looks forward to working with the City of Flagler Beach to bring back this iconic market with a fresh new approach complementing our resident's quality of life and enhancing visitors experience while helping grow our small businesses. We realize the location will cause some difficulty in regard to patrons finding us as Wickline Park is such an underutilized area in our city. Flagler Strong is prepared to form a grass roots marketing campaign to ensure our vendors prosper and the market is a success.

Tracy Callahan-Hennessey
President
Flagler Strong Inc

Joe DeSouza Coffee beans	386-585-0797	stormymondavroasters@gmail.com	custom coffee blends
Island Mikes Body Products	386-864-5799	islandmikesbp@gmail.com	body lotions and soaps
Robert Ernst children's books	860-214-8066	Acernst24@gmail.com	childrens chapter books
East West Wellness and Metaphysical	941-786-2885/	eastwestmetaphysical@gmail.com	crystals and gems
Earth and Cotton arts and crafts	502-296-9979	shopearthandcotton@gmail.com	hand painted clothing
Nonna's Table prepared Italian food	Angelo		prepared Italian food
Wino Art Man	386-263-2257		painted wine bottles
Common Girl Creations	904-200-5497	imbk125@gmail.com	recycled furniture
Papa McGuirk Woodwork	828-461-7885	woodworppapanchurk423@yahoo.com	handmade signs
SNV Artwork	386-916-0329	artwork.snv@gmail.com	unique art pieces (resin)
Triple Decadence	937-238-9553	tripledecadence@gmail.com	baked goods
Grow for Mother Earth	386-785-5348	jamiibooton@gmail.com	plants/succulents
Crafty Carla	904-401-0306	carladegregoris15@gmail.com	hand painted home decore
Local Fare Farm Bag	386-569-6031	localrarefarmbag@yahoo.com	fresh fruits and vegetables
PepArt	386-228-2825	pepperpyle23@gmail.com	Original art one of a kind pieces
Skinny Dog Stuff	Laura Brady	skinnydogstuff@gmail.com	Fiber artis unique quilts
Matt Kent Arts	302-233-2144		Wood art and sculptures
Artisti Sandra Marie	386-225-1519	sandramarietheartist@gmail.com	Tropical and Sea Life Art
D. Red Whiteman artist	386-804-6611	dredwhiteman@brighthouse.com	acrylic art
Wick'ed Salem's Candle	856-266-4025	wickedsalemscandles@gmail.com	candles





FLAGSTR-01

CLEWIS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
10/25/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Stahl Morse & Associates
1000 Wekiva Springs Road
Longwood, FL 32779

CONTACT NAME:	PHONE (A/C, No, Ext): (407) 869-4200	FAX (A/C, No): (407) 862-7666
E-MAIL ADDRESS:	certs@stahlinsurance.com	
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A : Mount Vernon Specialty Insurance Company		14420
INSURER B :		
INSURER C :		
INSURER D :		
INSURER E :		
INSURER F :		

INSURED
Flagler Strong Inc
1228 S Central Ave
Flagler Beach, FL 32136

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			NBP2554905	10/4/2021	10/4/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Flagler is granted additional insured status in regards to general liability subject to the provisions of endorsement BP 145 NPP(06-10).

CERTIFICATE HOLDER

City of Flagler
105 S. 2nd Street
P.O. Box 70
Flagler Beach, FL 32136

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Stahl Morse

ACORD 25 (2016/03)

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Farmers Market Information regarding the City of Flagler Beach Code:

- Only allowed on lots larger than 10,000 square feet.
- No more than 3 days per week.
- Only permitted to sell: fruits, vegetables, seafood, plants, prepared foods and arts and crafts.

FARMERS MARKET OWNER/OPERATOR/VENDOR

Brief Description. Every person who operates for profit a business of leasing spaces or tables in an open air market to vendors selling or promoting agricultural products, crafts, health food products, seafood, ornamental plants and humane society adoptions and any person leasing space or tables to such vendors for profit. Vendors who already possess a City of Flagler Beach business tax receipt for a business selling merchandise or wares at a different location within the city may sell the same type of merchandise or wares sold at said location at an authorized farmers market without obtaining an additional business tax receipt from the city.

Examples:

- Farmers market owner
- Farmers market operator
- Farmers market vendor

Section 2.06.03.3 *Farmer's markets.*

- (1) A city local business tax receipt is required for vendors provided; however, the vendors who already possess a city business tax receipt for a business selling merchandise or wares at a different location within the city may sell the same type of merchandise or wares sold at said location at a city licensed farmer's market without obtaining an additional business license tax receipt from the city.
- (2) Farmers' markets shall only be allowed on lots of at least ten thousand (10,000) square feet.
- (3) Products and services promoted or offered for sale at a farmer's market shall be limited to those classes of products described in the definition of farmer's market in Section 2.02.00.
- (4) Products promoted or offered for sale at a farmer's market shall only be promoted or offered for sale from portable stands, tables or open bed trailers not attached to vehicles. Products shall not be promoted or offered for sale from food trucks.
- (5) No tables or stands used in the promotion or selling of products at a farmer's market shall be allowed to remain on the property overnight.
- (6) A farmer's market may not be operated on the same property more than three (3) days in any calendar week. For purposes of this section a calendar week shall be defined as a seven (7) day period beginning on Monday and ending on Sunday.

Farmers Market Information regarding the City of Flagler Beach Code:

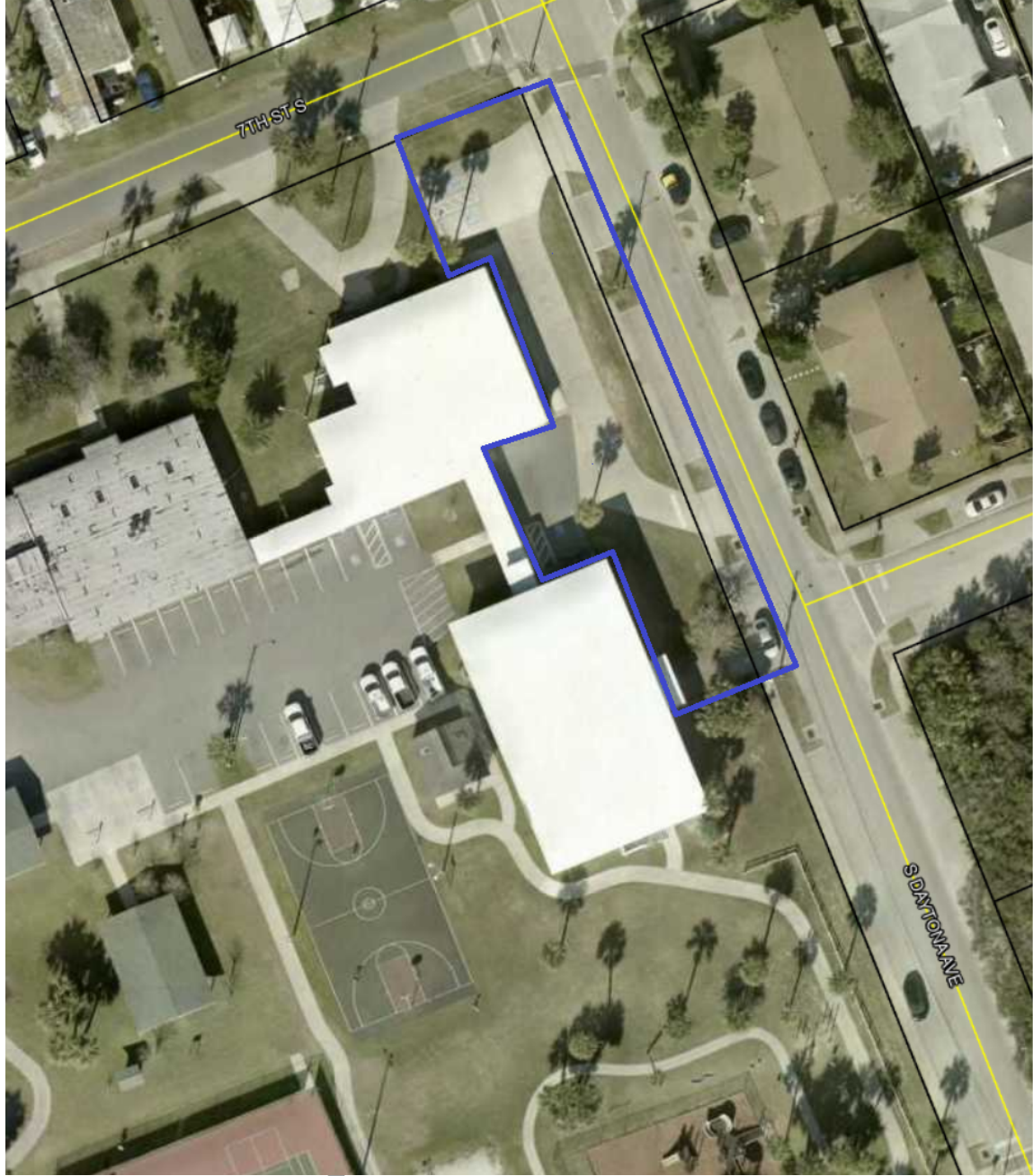
Sec. 16-222. Mobile operations.

- (a) Except as otherwise specifically provided herein, mobile sales operations and mobile food service operations, collectively described as mobile operations under this chapter shall be prohibited unless such mobile operations are conducted at and included in the permit for a special event for which a special event permit has been issued by the city pursuant to chapter 4, article III or at a farmers' market possessing a current local business tax receipt for a farmer's market pursuant to section 18-18. All mobile sales operations conducted at special events or farmers' markets shall be subject to following regulations:
- (1) Mobile operations shall not be located in any driveway aisles, sidewalks, no-parking zones or loading areas, nor may mobile operations impede the on-site circulation of pedestrians or motor vehicles.
 - (2) The utilization of any off-street parking spaces for the operation of a mobile operation must not cause the site to become deficient in the number of required off-street parking spaces.
 - (3) Alcoholic beverage sales and use of sound amplification devices are prohibited.
 - (4) Mobile operations shall not be located on or immediately adjacent to the rights-of-way of S.R. 100 or A-1A.
- (b) Mobile operations that sell only prepackaged ice cream products shall be exempt from the prohibition contained in this section provided, however, that no such mobile operation shall stop or park on or immediately adjacent to the rights-of-way of S.R. 100 or A-1A for the purpose of conducting any service or sales.
- (c) The city may enforce the provisions of this article through any legal means including prosecuting violations of this article pursuant to F.S. ch. 162, issuance of civil citations, or instituting legal action.

FARMERS MARKET OPERATING AGREEMENT

This Operating Agreement is between Flagler Strong, a 501(c)3 organization, and the City of Flagler Beach (the "City"), and describes the operating conditions, rules, and regulations associated with the Farmers Market (the "Market").

1. The Market will operate every Saturday (weather permitting) from 9:00 AM to 1:00 PM. Vendors can begin setting up 8:00 AM and must be removed by 2:00 PM.
2. All vendors must obtain a City of Flagler Beach Local Business Tax Receipt (LBTR). For vendors already possessing a City LBTR, no additional LBTR for participation at the Farmers Market will be required.
3. Vendors will be charged a \$10.00 weekly rental fee (payable to Flagler Strong).
4. Flagler Strong will be responsible for ensuring compliance with Flagler Beach codes and general cleanliness of the market site.
5. Non-amplified music may be included with market operations.
6. The Market will comply with the regulations described in the City's Land Development Regulations, Sec. 2.06.03.3. Products for sale at the market are defined in the City's Land Development Regulations, Sec. 2.02.00: agricultural products, seafood, licensed products permitted by the Florida Department of Agriculture, cottage food products as defined by the Florida Department of Agriculture, eggs, plants, health food products, arts and crafts, nonprofit organizations and animal rescue adoptions.
7. Vendor participation is capped at thirty vendors. If appropriate, Flagler Strong may request additional vendors, but the request must be approved by the Community Redevelopment Agency (CRA) Director (and subsequently described to the City Commission [Community Redevelopment Agency Executive Board]).
8. The City will provide electricity and trash collection services (at no cost to Flagler Strong or vendors) to support the Market.
9. No off-site signage for the Market is permitted.
10. The location of the Market is identified on the attached map. Flagler Strong will be responsible for appropriately designating the vendor and parking areas of the Market.
11. The CRA Director is authorized to make amendments to this Agreement, but such amendments must be formally considered and adopted at the next regularly scheduled CRA Executive Board meeting.
12. This Agreement will remain in effect until revised with the concurrence of both parties or terminated (with a minimum of sixty days-notice) by either party.





Staff Report

Community Redevelopment Agency Special Meeting

May 22, 2025



To: Community Redevelopment Agency
From: Casey Ryan, CRA Director
Meeting Date: May 15, 2025
Item Name: Approve Preliminary Site Plan for Wickline Park Playground

Background:

The City, through the Community Redevelopment Agency (CRA) received a grant through the Florida Department of Environmental Protection Florida Recreation Development Assistance Program (FRDAP). The CRA contribution of \$170,000 will be matched by a FRDAP contribution of \$170,000, for a total appropriation of \$340,000.

When the award was announced, the City's Parks Ad-Hoc Committee solicited qualifications from interest parks/landscaping consultants. Of the two consultants that responded, the Parks Ad-Hoc Committee recommended to the City Commission the Catalyst Design Group. The City Commission (acting as the CRA Executive Board) subsequently approved a contract with the Catalyst Design Group to provide direction and assistance for the Wickline playground design.

Initial concepts from three providers were presented to the Parks Ad-Hoc Committee at its April meeting. The Committee recommended further discussions with the concept offered by Playmore-Playworld, and a refined preliminary design was presented to the Committee at its May 14 meeting (see attached). The Committee unanimously recommended that the City (CRA) pursue the preliminary design.

If approved by the City Commission (CRA Executive Board), staff will prepare a Request for Proposals to remove the existing equipment, obtain and install the desired equipment and fencing. As currently proposed, the fitness equipment located at Wickline Park near S. Daytona Avenue will have to be re-located (likely by City staff).

Fiscal Impact:

The current estimate as presented is approximately \$650,000. Representatives of the Catalyst Design Group believe that that cost can be reduced if some tasks (demolition, site preparation, fence installation) can be completed by City staff. Other qualified contractors may be available and interested in the project, which may also lead to savings. The proposed Request for Proposals will provide more definitive pricing and costs to complete the project. Final approval of the project agreement will be required by the CRA Executive Board before any further

project activity occurs. The deadline to complete the project is June 30, 2027.

Staff Recommendation:

Staff recommends that the CRA Executive Board approve the preliminary site plan for the Wickline playground and direct staff to prepare a Request for Proposals for the project.

Attachments:

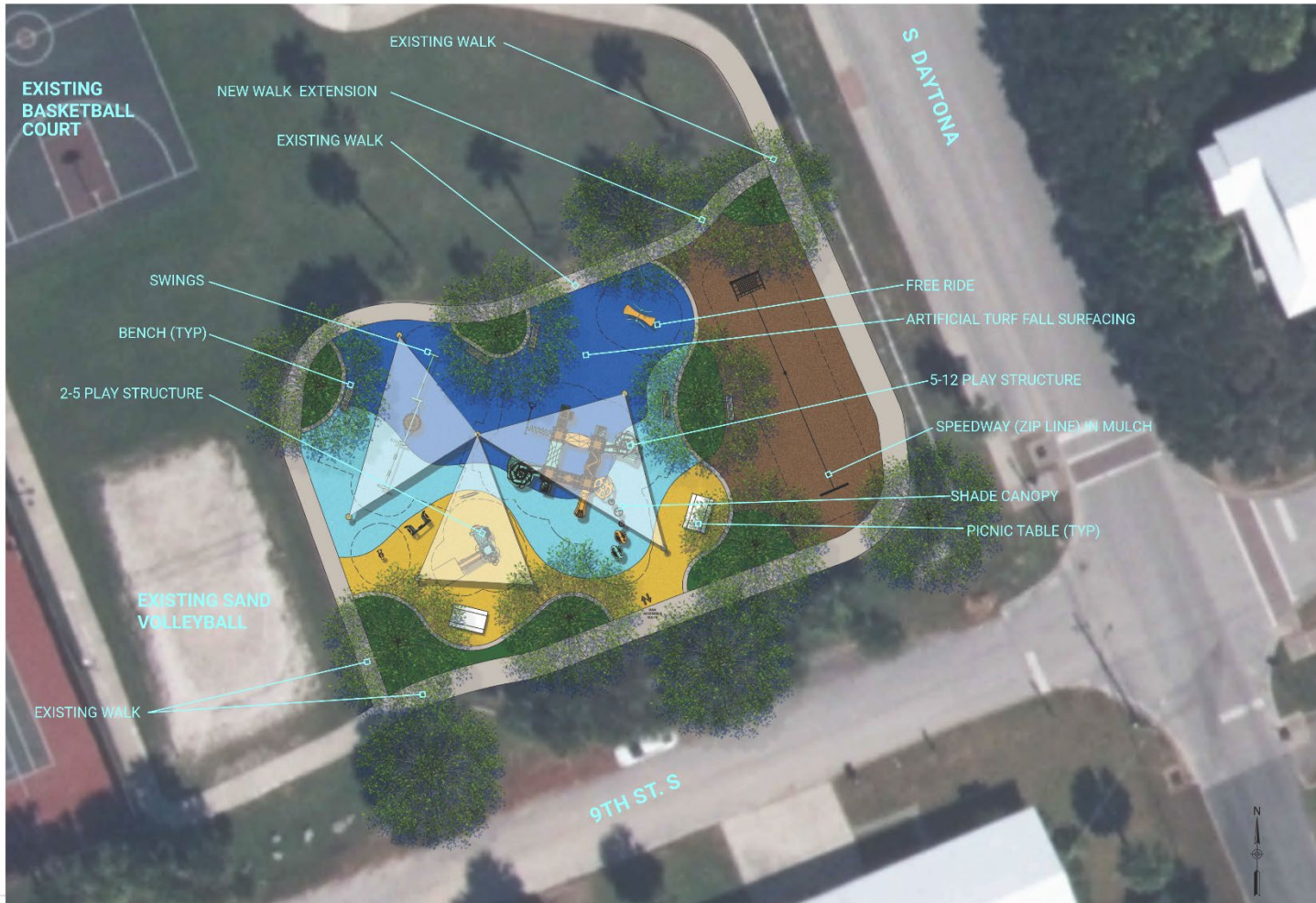
- 1. Wickline Site Plan
- 2. #EST1505 Wickline Park PG Renovation



WICKLINE PARK | Playground Existing Conditions

Flagler Beach, FL
May 14, 2025





WICKLINE PARK | Playground Concept - Playmore-Playworld

Flagler Beach, FL
May 14, 2025



Representing:





WICKLINE PARK | Playground Options - Playmore-Playworld
 Flagler Beach, FL May 14, 2025





WICKLINE PARK | Playground Options - Playmore-Playworld
 Flagler Beach, FL
 May 14, 2025

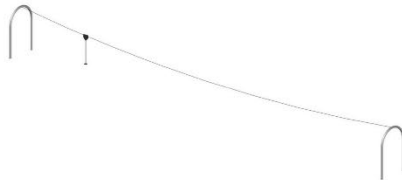




WICKLINE PARK | Playground Options - Playmore-Playworld
 Flagler Beach, FL
 May 14, 2025


 Representing: 





WICKLINE PARK | Playground Options - Playmore-Playworld

Flagler Beach, FL
May 14, 2025



Representing:



Main Structure:
 Posts - Dark Brown
 Components - Beige
 Rotoplastics 2 - Tropical Yellow
 Sheet Plastics - Dark Brown
 2-Color Sheet Plastics - Dark Brown/Sand
 Decks - Brown
 Rope - Yellow
 Koda - Green, Blue
Modifications:
 Bell - Teal (Components)
 Funnel Adventure Tube - Teal (Components)
Speedway:
 Tubes - RAL 5021 Water Blue
 Clamps - RAL DS 100 80 80 Cosmo Yellow
 Rope - Lime
Turf:
 Dark Blue, Aqua Blue, Yellow-Orange

Fun Center Design #2:
 Natural theme
Truck:
 Components - Beige
 Components 2 - Tropical Yellow
 Sheet Plastics - Lime
Garden Sensory Panel:
 Components - Beige
 Sheet Plastics - Lime
Spring Turtle:
 Default Colors
Side by Side Swing:
 Tubes - RAL 5021 Water Blue
 Clamps - RAL DS 100 80 80 Cosmo Yellow
 Rope - Lime
Freeride:
 Clamps - RAL DS 100 80 80 Cosmo Yellow
 HDPE Panels - Green



Playmore Recreational Products & Services
 10271 Deer Run Farms Rd
 Suite #1
 Fort Myers, FL 33966
 (888)886-3757

EQUIPMENT SIZE:
-

USE ZONE:
SEE DWG

AREA:
SEE DWG

PERIMETER:
SEE DWG

FALL HEIGHT:
SEE DWG

USER CAPACITY:
93

AGE GROUP:
2-12

ADA SCHEDULE	Total Elevated Play Activities: 18		
	Accessible Elevated Activities	Accessible Ground Level Activities	Accessible Ground Level Play Types
Required	8	6	3
Provided	10	9	5

- ✓ ASTM F1487-21
- ✓ CPSC #325



PROJECT NO:
PM23391B

SCALE:
1/16"=1'-0"

DRAWN BY:
E. GONZALEZ

Paper Size

DATE:
12-MAY-25

B

WICKLINE PARK PLAYGROUND RENOVATION
FLAGLER BEACH, FL

WICKLINE PARK | Playground Existing Conditions

Flagler Beach, FL
 May 14, 2025





Proposal

#EST1505

Bill To
Catalyst Design Group
1085 W Morse Blvd
Winter Park FL 32789

Ship To
Wickline Park
315 South 7th St S
Flagler Beach FL 32136

Proposal Date 5/14/2025	Project Manager Emily F Kois
-----------------------------------	--

Project Name		Project ID	Terms
Catalyst Design Group : Wickline Park Playground Renovation		23391	50% Deposit Net 30
Quantity	Description	Unit Price	Total Extended
1	Playworld Challengers Custom Structure, PM23391B	\$116,062.00	\$116,062.00
1	Playworld FC12-702, Design #2	\$15,537.98	\$15,537.98
1	Playworld ZZXX0495 SPRING RIDER FOOTER FRAME	\$278.80	\$278.80
1	Playworld ZZXX0741 TURTLE WITH COIL SPRING	\$1,810.15	\$1,810.15
1	Playworld ZZXX0881 TRUCK	\$5,213.15	\$5,213.15
1	Playworld ZZXX0888 GARDEN SENSORY WALL FOR 1 INSERT	\$2,038.73	\$2,038.73
1	Berliner Custom Side-by-Side Swing - USP.10098 - 4/22/25 Including: 4x Belt Seats & 1x Seat Nest	\$38,595.00	\$38,595.00
1	Berliner Speedway.17 - USP.10107 - 5/7/25	\$31,233.00	\$31,233.00
1	Berliner Freeride	\$13,612.50	\$13,612.50
	Subtotal Subtotal		\$224,381.31
1	Freight	\$10,000.00	\$10,000.00
1	Play Equipment Installation	\$76,586.50	\$76,586.50
1	Shade Systems Custom Sails consisting of (5) columns and (2) fabric canopies per attached drawing dated 5/13/25 - Pier Mounted Columns - SAILS A-B	\$31,934.50	\$31,934.50
1	Freight Shade Systems	\$2,062.50	\$2,062.50
1	Shade Installation	\$40,876.16	\$40,876.16
1	Engineered Drawings	\$1,875.00	\$1,875.00
107	Engineered Wood Fiber Per CY	\$33.00	\$3,531.00
2	EWF Fabric Per Roll	\$300.00	\$600.00
1	Freight EWF	\$2,000.00	\$2,000.00
1	EWF Installation Per CY	\$2,625.00	\$2,625.00



Proposal

#EST1505

2	EWF Fabric Installation Per Roll	\$375.00	\$750.00
1	Miscellaneous Service Remove existing equipment / remove existing EWF / Site Prep includes Fill Dirt	\$196,372.00	\$196,372.00
1	Playground Surfacing 5700 sf of Turf	\$105,857.00	\$105,857.00
1	Concrete Curb	\$5,500.00	\$5,500.00
1	Receive and Unload Deliveries	\$1,500.00	\$1,500.00
	Discount Manufacturer's Incentives and Additional Discounts	(\$70,645.10)	(\$70,645.10)
<i>THIS PROPOSAL IS SUBJECT TO THE ATTACHED TERMS AND CONDITIONS</i>		Subtotal	\$635,805.87
		Tax	\$0.00
		Total	\$635,805.87

Accepted By

Printed Name: _____

Signature: _____

Date: _____

PLEASE SIGN AND RETURN ONE COPY WHEN ORDERING.

PO/Reference #: _____

THANK YOU!

Standard Terms and Conditions

General Terms:

Acceptance by a signature, purchase order, or contract based on this proposal indicates that you are in full agreement with all terms and conditions of this proposal, including the following:

- Prices are valid for 30 days, unless otherwise noted. After 30 days, prices are subject to change without notice.
- Sales Tax will be charged unless a valid Sales Tax Exemption Certificate is presented with order.
- Specify all colors and options in writing. Any discrepancies that arise due to oral selections will be the responsibility of the customer.
- If the customer is installing equipment, all equipment is to be installed according to the manufacturer's instructions and applicable guidelines.
- Installation, site work, permits, engineering, etc. are not included unless noted.

Warranties. All equipment, surfacing, and installation is warranted by Playmore for a period of one year from substantial completion date. After one year, any additional manufacturer's warranties will remain in effect. Manufacturer's warranty claims to be processed by manufacturer. Playmore assumes no responsibility for these additional warranties.

Playground Surfacing. All playground equipment is to be installed over safety surfacing per CPSC guidelines and ASTM standards. If the customer installs something contrary to the guidelines, they accept all responsibility for any liability and future litigation that may arise.

Installation Standard Services Include (as required):

- | | |
|--|---|
| • Shipping Notification/Receiving Instructions | • Layout of Equipment |
| • Pre-Installation On-Site Meeting | • Installation of Equipment per Manufacturer's Instructions |
| • Public Utility Check (Sunshine State One Call) | • Trash Clean Up (Leave on-site) |
| • Moving New Equipment at Job Site | • Post-Installation Walk Through |

Installation Customer Responsibilities (unless otherwise noted in proposal):

- | | |
|--|--|
| • Site Plans and Surveys | • Private Utility Locates |
| • Trash Disposal or Dumpsters | • Removal of Existing Equipment |
| • Provide Area for Storage and Staging | • Site Prep, Grading, Drainage Systems, etc. |
| • Site Security | • Accept Deliveries and Unload Equipment |

Building Permits:

Building permits are the responsibility of the owner. If a building permit is required for your project, 5% will be added to the total price if not already included in the proposal.

NOTE – All zoning, planning, health, environmental, architectural, etc. permits, reviews, and approvals are the responsibility of others as well as any required site plans or other supporting documents. If signed and sealed engineered drawings are needed, additional charges will apply if not included in the proposal.

Theft/Vandalism. The customer is responsible for securing the site and equipment and accepts all responsibility for theft and vandalism. Any additional equipment and labor required to replace such equipment is the responsibility of the customer.

Access/Utilities. Access must be provided to the installation area for heavy trucks and equipment. Access of equipment and personnel is the obligation of the customer to provide until the project is fully completed. We will take every precaution to avoid damage, however any damage caused by the normal installation of our product, such as to sod, concrete sidewalks, private underground utilities, etc., will be the responsibility of the customer, as will any additional costs associated with limiting damage, such as providing plywood over sod for access unless included in proposal. If access is not reasonably close to the jobsite, any additional costs incurred due to having to transport materials and/or supplies will be the responsibility of the customer if not included in the proposal.

Rock/Foreign Object Clause. Most installations require digging of holes and footing equipment in concrete below finished grade. Removal of existing ground covers such as asphalt, concrete, tan bark, sand, pea gravel, wood fiber, rubber matting, poured-in-place rubber surfacing, or any other material that interferes or delays the digging of holes, is the responsibility of others, unless otherwise noted. If excessive underground obstructions such as rocks, coral, asphalt, concrete, pipes, drainage systems, root systems, water, or any other unknown obstructions are discovered, charges will be added to the original proposal.

Any other responsibilities must be clearly outlined in the proposal.



Staff Report

Community Redevelopment Agency Special Meeting

May 22, 2025



To: Community Redevelopment Agency
From: Casey Ryan, CRA Director
Meeting Date: May 15, 2025
Item Name: Approve Purchase of Decorative Streetlamps

Background:

The Community Redevelopment Agency (CRA) has previously purchased and installed decorative streetlamps through the CRA area. Included in this year's budget is funding allocated for the purchase of additional streetlamps to both replace damaged streetlamps and install streetlamps in additional locations throughout the CRA. To ensure compatibility with previously installed streetlamps, the proposed purchase is declared a Sole Source purchase: the streetlamps are only available through The Veazey Group (LTS & Company, Inc.)

Fiscal Impact:

The CRA budget included a transfer of \$254,450 to the Capital Fund for the purchase of decorative streetlamps. The appropriation will allow for the purchase of fifty streetlamps. The installation of the streetlamps will be included in the proposed budget for next year.

Staff Recommendation:

Staff recommends approval of the Sole Source purchase of fifty decorative streetlamps from The Veazey Group.

Attachments:

1. Quote #24-0016
2. Flagler Beach Letter of Commitment

Tom Veazey
Tom@VeazeyLTG.com
Cell: 321-689-3450
Fax: 352-435-7964



100 East Sybelia Avenue
Suite 130
Maitland, FL 32751

To: CITY OF FLAGLER BEACH PO BOX 70 FLAGLER BEACH, FL 32136	Job/Project Name: FLAGLER BEACH REPLACEMENT LIGHTING FLAGLER BEACH, FL
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Qty	Type	Mfg	Description	Unit Price	Extd.Price
50	A	KING	K206-P4GS-III-75(SSL)-120V-40K-TX-BLACK-PRIMER ZR MARINE GRADE	\$1,892.00	\$94,600.00
50	B	KING	KA51-A-S-1-FL-TX-BLACK-PRIMER ZR MARINE GRADE	\$833.00	\$41,650.00
50	C	WHAT	CO5016D9901P (NO BASE COVER) DIRECT BURY	\$2,364.00	\$118,200.00
TOTAL:					\$254,450.00

MFG Code	F.O.B	TERMS	Lead Time
Prices firm for entry by:		Shipment by:	Lead Time: 18-20 Weeks

Notes
AS SPECIFIED TO MATCH EXISTING.
SHIPPING IS INCLUDED IN COST.
SALES TAX IS NOT INCLUDED.
INSTALLATION IS NOT INCLUDED.

LEAD TIME: 18-20 WEEKS

TERMS: 50% DEPOSIT REQUIRED, BALANCE NET 30 DAYS

NOTE:
PLEASE WRITE PURCHASE ORDER AND DEPOSIT CHECK TO LTS & COMPANY, INC LOCATED AT 100 EAST SYBELIA AVE STE 130 MAITLAND, FL 32751
Printed: 05/12/25 17:56:17 Per: Tom Veazey Email: Tom@VeazeyLTG.com

Letter of Commitment -Flagler Beach Project

5/12/2025

Please allow this letter to serve as our formal commitment to the agreed delivery date for the Flagler Beach project.

Pending Order Details:

- **Quote Number:** Q-12561
- **Product Description:** 39- K206 Fixtures 39-KA51 Brackets
- **Agreed Delivery Date:** Friday September 19, 2025

We pledge to deliver the aforementioned goods on or before the stated delivery date. We further guarantee that the products will meet all quality and performance specifications outlined in our agreement and will be manufactured to the highest industry standards.

We understand the importance of timely delivery and the potential implications of delay. If any unforeseen circumstances arise that may affect the delivery timeline, we commit to immediately notify you and work collaboratively toward an acceptable solution.

Please do not hesitate to contact us should you have any questions or require further clarification.

Sincerely,



Matt Fulmer

Territory Manager Southeast/Mid Atlantic